



Kendal Snowsports Club

Snowsports for all

Trustees Meeting Minutes

DATE: 22nd June 2021
TIME: 19:30hrs
VENUE: Main lodge, Kendal Snowsports Club

Attendees

John Lowther (Chair & Charity Trustee)
John Bryers (Secretary & Charity Trustee)
Ken Leech (Charity Trustee)
Jean Lonsdale (Charity Trustee)
Richard Waple (Charity Trustee)
Rob Blyth (Officer Charity Trustee)
David Gray (Officer Charity Trustee)

Apologies

None



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Meeting No.: 220621

Item	Description	Action by	Date due
New minutes			
220621.1	Welcome by John Lowther - Particular thanks went to the new charity and officer trustees. Thanks also to everyone involved in the move from a CASC to CIO.		
220621.2	A brief history of the club - John Lowther gave a brief history of the club in particular from its humble beginning when John went with his son on a school ski holiday and how with his friend John Larking took up learning to ski in Carlisle for over 5 years. It was during a bad night of severe weather coming back over Shap they thought "Why not have our own slope in Kendal"? This triggered John to finding a location and a meeting of 200 other like minded people of Kendal and surrounding area to a £10 donation to start things off. Through other funding and grants etc. started the club as we now know it. Loans taken out by John and other founder members of over £45k was paid back in just 18months from the profit. A further lottery grant of £197, 437.00 allowed the slope to be converted to snowflex© and the continued success of the club. The other trustees thanked John and the others involved at the time for such a foresight and for the club we now have.		



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Snowsports for all

Trustees Meeting Minutes

Item	Description	Action by	Date due
220621.3	A vision statement from the trustees based on the constitutions objects (3.1) was agreed with a strap-line which sums up the essence of the club and what it means to its people. <i>Agreed: Kendal Snowsports Club is our club name. A strapline of 'Snowsports for all' as a sub heading and a longer sentence of what our objects set out to achieve as:</i> To provide a volunteer led and affordable Artificial Ski Slope where anyone can be introduced to, and build, a wide range of appropriate skills to a good recreational level of Snowsports, to create a sound platform for further advancement if and when needed'. These can be use in our letterheads or other media communications such as the web site, newsletters and social media. Final approval at next meeting.	All	Dec 7
220621.4	Calling future Trustees meetings as per constitution 19.1(b) - <i>Agreed: On a basis of Trust and Respect we will hold a Pre-AGM and mid-season meeting each year. It was also highlighted any trustee can call a trustees meeting as long as a quorum (Minimum of 4 trustees based on the current 7) is met (19.3 of constitution).</i>	All	
220621.5	Section 12.1 of the constitution related to trustees responsibilities were read out aloud and all agreed to adopt these in their entirety.	All	



Kendal Snowsports Club

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Item	Description	Action by	Date due
220621.6	Resolution 1: To formerly adopt the 5 principles of Good Governance extracted from A code of Conduct for Sports Governance as: 1. Structure Organisations shall have a clear and appropriate governance structure, led by a Board which is collectively responsible for the long-term success of the organisation and exclusively vested with the power to lead it. The Board shall be properly constituted, and shall operate effectively. 2. People Organisations shall recruit and engage people with appropriate diversity, independence, skills, experience and knowledge to take effective decisions that further the organisation's goals. 3. Communication Organisations shall be transparent and accountable, engaging effectively with stakeholders and nurturing internal democracy. 4. Standards and Conduct Organisations shall uphold high standards of integrity, and engage in regular and effective evaluation to drive continuous improvement. 5. Policies and Processes Organisations shall comply with all applicable laws and regulations, undertake responsible financial strategic planning, and have appropriate controls and risk management procedures. Unanimously agreed.	All	



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Trustees Meeting Minutes

Item	Description	Action by	Date due
220621.7	Resolution 2: To formerly delegate the running of the Club to the Committee as per section 18.1 of the constitution. Unanimously accepted by Chair and Vice Chair of Kendal Snowsports Club.		
220621.8	Kendal Snowsports Club Rules formerly handed to the Club committee. It was noted however, the numbering was not continuous and will be re-issued under version V1.01 with reason highlighted in the version control table. Unanimously accepted by Chair and Vice Chair of Kendal Snowsports Club.	JB	July 21
220621.9	Richard Waple gave the trustees an update on the opening accounts of the CIO and are appended to these minutes as appendix 1. The CIO was incorporated on 11 December 2020, but remained dormant (ie not trading) until 01 April 2021. At the opening of business on 01 April 2021 it received the assets and liabilities of the old CASC and began to trade. The opening Balance Sheet attached represents the position of the CIO at 00:01 on 01 April 2021 as it began to trade. Asset transfer of the land, fixture and fittings, debtors and creditors and the bank balance have all now been completed. Thanks from the other trustees were given to Richard for his efforts in the amount of expertise and hours given in order to ensure a smooth transition of the accounts and assets.		



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Trustees Meeting Minutes

Item	Description	Action by	Date due
Any other business			
AOB220621.1	Rob Blyth gave the trustees a brief outline of the committees priorities for the coming year. Memberships and finances to meet or beat 2019-2020 figures. Work also on recruitment and training of volunteers and the adoption of a rota for all. Our planning application is ongoing.		
AOB220621.2	The club needs to update the Charity Commission with its trustees by removal of Frances Watkins (Past Chair) with David Gray (Current vice Chair).	JB	July 21
AOB220621.3	John Bryers spoke about the Helper Privileges and how the club could ensure fairness of these based on the number of hours each volunteer gives. However, in hindsight, if the committee can identify all volunteers via the current DutyMan Rota system that this would be satisfactory. David Gray stated all hours will be tracked and a pragmatic view taken on those who need to do more to ensure fairness to everyone who volunteers.	JB/DG	May 22
AOB220621.4	John Lowther finished the meeting by saying "Do your best, be open, truthful and accountable. Uphold high standards, have fun and be very very proud of our Snowsports Club and that you are doing this for past, present and future members".	All	
Date of Next Meeting	Date of next meeting Tuesday 7th December 2021 at 7.30pm in the Alpine Suite at Kendal Snowsports Club. An agenda will be distributed 1 week prior to meeting. Any agenda items to the secretary in advance of this date.	JB	Nov 30



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Appendix 1

Kendal Snowsports Club Balance Sheet

From: Brought forward

To: Brought forward

Chart of Accounts:

Summary Income & Expenditure

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Fixed Assets (Cost less Accumulated Depr

0001-0019 Land & Buildings	120,000.00	
0020-0029 Slope	200,474.58	
0030-0039 Ski/Board/Tube Equipment	16,002.49	
0040-0049 Furniture & Fixtures	721.26	
0050-0059 Instructor Uniforms	518.53	
0060-0069 Viewing Gallery	104,770.46	
0070-0999 Computer Equipment	1,315.44	
		443,802.76

Current Assets

1200-1239 Bank-Current & Deposit Accounts	231,350.31	
		231,350.31

Current Liabilities

2100-2149 Creditors	3,065.85	
2150-2159 La Vila Trip (Net Balance)	2,322.20	
		5,388.05

Current Assets less Current Liabilities: 225,962.26

Total Assets less Current Liabilities: 669,765.02

Capital & Reserves

3100-3999 Reserves	669,765.02	
P & L Account	0.00	
		669,765.02