



Kendal Snowsports Club

Snowsports for all

Trustees Meeting Minutes

DATE: 16th April 2025

TIME: 19:30hrs

VENUE: Alpine Suite, Kendal Snowsports Club, Kendal

Attendees	Position	Shortname
John Lowther	Chair & Charity Trustee	JL
John Bryers	Charity Trustee	JB
Ken Leech	Charity Trustee	KL
Richard Waple	Charity Trustee	RW
Jean Lonsdale	Charity Trustee	JL
David Gray	Officer Charity Trustee	DG
David Rogerson	Officer Charity Trustee	DR

Apologies

None



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Meeting No.: 160425

Item	Description	Action by	Date due
160425.1	Welcome by chair and welcome to DR.	Closed	
Matter arising			



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Item	Description	Action by	Date due
260423.5	1) IT system review. Fidelity system support is to cease at end of 2024. The system remains stable, but 3rd party software updates such as <i>Sage Accounts</i> have made some processes manual. The CIO needs to look to a replacement system which <i>may</i> integrate till operations with accounts, direct debits and memberships payments online. 2) A further troll of systems will continue in the New Year. 3) Snowsport England have been contacted by RW, no response as yet. Sport80 is the SE membership database but has proved not sufficient for our purposes as it does not link to a till system. 4) Further investigations to continue. 5) The clubs web site has got a 'now live' membership renewal system along with a partial new memberships functions. This will be launched August 2024 when members will be invited to renew through this system. All updates to card will automatically be updated, so not input from membership secretary will be required. It also allows the members to update their personal contact details online anytime once registered using current email address known to club. An option for renewals and new memberships will still exist in the lodge for at least another season. 6) A system called <i>Clubright</i> is being tested over next few months. Recommendations to committee likely in New Year. 7) Trustees were updated on ClubRight. Its agreed to cancel our monthly trials as its to open and can be manipulated. RW to write to Sales at ClubRight and cancel. Agreed we would request a fix on current system and review other available options.	RW/JB	Sept 25



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Item	Description	Action by	Date due
260423.7b	1) Fencing - As part of the planning application the club is to review minimum work required to put the approved plans in to perpetuity to allow time for future funding rounds. This may involve fencing around perimeter and some slope civil's work in wooded area to right of main slope or car park. 2) Prices to be refreshed. Its understood a report to committee on internal fences needs some approvals as these are deteriorating and in need of replacement. 3) JB to resend report to RB and DG for review. 4) Andrea, our committee secretary is to write again to neighbours about access to our woodland. DG to prompt Andrea. 5) Neighbours access is to be restricted as no further communications have been received. Maintenance team to fence off each gate which has access to our woodland. A vote to accept this as an action was passed 5/7. 6) Discussions with Neighbours is determined best way forward. Await confirmation that access is closed off by individuals rather than blocking access. 7) Ongoing - Committee to write again to close off access or the club will do it by blocking each separate access point.	DG	Sept 25
180424.3	1) DG has created a Financial Approvals Process which forms part of Budget Approvals as per item 180424.4. These will be shared with committee at next meeting in June and with Trustees at their next meeting scheduled to be October 24. 2) Ongoing. 3) DR updated Trustees and will continue to update these process in a timely manner.	DG/JB	Closed



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Item	Description	Action by	Date due
180424.4	1) Spin off plans from within the 7 new policies as item 100424.2 above need to be developed. JB and DG to look at the following plans, namely; 1. Strategic plan 2. Annual business plan 3. Budget approval It was suggested by JB committee also need to manages <i>committed costs</i> going forward. This could be included in the above plans. 2) Some draft policies have been drafted. Some more time is required to make these a useful policy.	DG/JB	Sept 25
241024.9	1) The club believes they have met all the requirements for planning to commence. We await the planners decision on how to proceed. See minute 11023.8 for past history, which has now been closed. 2) DR gave update on planning. We now have secured the planning in perpetuity. Further planning and site meetings to be arranged. Trustees will be invited.	DG	Sept 25
New Minutes			
160425.3	No conflicts of interest were registered.	Closed	
160425.4	Review of accidents - 12 reported and 2 hospital visits. All actions completed. A discussion on potential changes to our inverters policy was explained by DG. A progression in developing participants skills on all toys and manoeuvres. The trustees were happy for this to progress but would need to approve any changes.	DG	Oct 25
160425.5	RW reported on Corporation Tax submission.	Closed	



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Item	Description	Action by	Date due
160425.6	RW shared draft accounts. Further work and adjustments maybe required, hence draft. Trustees voted to accept the draft accounts for presentation to AGM by 7/0 votes.	Closed	
100425.7	1) DG presented Chairs Report. A list of price changes were approved by the Trustees 7/0. 2) JL thanked DG for all his hard work throughout the year.	Closed	
100425.8	See Maters arising item 241024.9	Closed	
100425.9	Quorum for general committee added to club rules 11. Trustees voted 7/0 to accept these and issue to committee for approval and presentation at AGM.	Closed	
AOD160425.1	RW stated the CIO reporting of accounts will change but we have until our submission in 2027 to understand and accommodate any changes.	Closed	
Meeting closed at 21:35hrs			
Date of Next Meeting	16th October 2025 7.30pm at Kendal Snowsports Club Alpine Suite, Kendal, LA9 7BY.	All	

Notes: