



Kendal Snowsports Club

Snowsports for all

Trustees Meeting Minutes

DATE: 1st November 2023

TIME: 19:30hrs

VENUE: Alpine Suite, Kendal Snowsports Club, Kendal

Attendees	Position	Shortname
John Lowther	Chair	JL
John Bryers	Charity Trustees & Secretary	JB
Richard Waple	Charity Trustee	RW
Jean Lonsdale	Charity Trustee	JL
Rob Blyth	Officer Charity Trustee	RB
David Gray	Officer Charity Trustee	DG

Apologies

Ken Leech



Kendal Snowsports Club

Snowsports for all

Trustees Meeting Minutes

Meeting No.: 011023

Item	Description	Action by	Date due
11023.1	Welcome by chair. Apologies from Ken Leech.	Closed	
Matters Arising			
260422.2	Freestyle Operating System - A generic declaration form has been created and approved for issue. Need to check its added to Kendal Snowsports Club Policies library.	Closed	
260422.3b	Access to woodland - Letter to neighbours closing all access has been delivered. JB stated there are no other access points in the land registry. A perimeter fence is to be costed for approval at committee.	Closed. See minute 260423.7b	
260422.6	1) Framework of Opening Times - A request to move any out of season activities such as Primary Race Day and KJam nearer to the official winter program closure of March 22 appears not to have materialised in the document produced. RB to look at moving Primary Race Day to nearer March and KJAM in to September. Maintenance can then carry out work in April/May to alleviate issues with noise and neighbours. This also allows some free time in June/July/August for the maintenance team. 2) Committee to review next years calendar to see if the Schools Races and KJAM can be moved closer to the full program closure date.	Ongoing	RB/DG
260423.3	RW shared the closed financial accounts for presentation at AGM. All seven trustees approved their release to the membership for a vote at AGM.	Closed	



Kendal Snowsports Club

Snowsports for all

Trustees Meeting Minutes

Item	Description	Action by	Date due
260423.4	Trustees election process discussed. Agreed JL and JB to resign and be re-elected at the AGM on 11th May 23.	Closed	
260423.5	1) IT system review. Fidelity system support is to cease at end of 2024. The system remains stable, but 3rd party software updates such as <i>Sage Accounts</i> have made some processes manual. The CIO needs to look to a replacement system which <i>may</i> integrate till operations with accounts, direct debits and memberships payments online. 2) A further troll of systems will continue in the New Year.	Ongoing	RW/JB/DG
260423.6	Price increases. DG shared price increases to trustees. Suggested an annual review should be put in place to reduce the stepped increases in further years. A 2hr course such as the moguls will apply across all 2hr course offered by the club. All seven trustees approved their release to the membership for a vote at AGM.	Closed	
260423.7a	Slope cleaning. Now in house. Agreed to cover external labour services if the maintenance team agree its a viable option in this and future years.	Closed	
260423.7b	1) Fencing. As part of the planning application the club is to review minimum work required to put the approved plans in to perpetuity to allow time for future funding rounds. This may involve fencing around perimeter and some slope civil's work in wooded area to right of main slope. 2) Prices to be refreshed. Its understood a report to committee on internal fences needs some approvals as these are deteriorating and in need of replacement.	RB/DG	April 24
260423.8	AGM presentation and finances ready for AGM.	Closed	



Kendal Snowsports Club

Snowsports for all

Trustees Meeting Minutes

Item	Description	Action by	Date due
260423.8a/b	1) The venue this year is at The Factory Tap. Trustees to review success of venue and costs at next meeting to agree any future venue. 2) The Kendal Rugby Club has been booked for 2024 AGM on Thursday 9 May 2024 @ 7pm for 7.30pm.	Closed	
260423.9	Review of Constitution and Slope Rules to be undertaken by committee. Any approval for changes will be agreed with trustees at next meeting. <i>Note: Changes to the constitution have to be agreed at AGM and then by the Charity Commission.</i>	Closed. See minute 011023.4	April 24
260423.10	Committee report to trustees. JL thanked RB for a very good report. This will be used to share with membership and form part of the Trustees Report to the Charity Commission due for submission by October 23.	Closed	
New Minutes			
11023.3	Approval of financial statements for the 12 months to 31 March 23. 7 Trustees for, 0 Trustees against, 0 abstentions. It remains for this to be reviewed by an independent examiner and signed by John Lowther as Chair of Trustees. This then will be uploaded to Charity Commissions web site to meet the commissions rules for charities. <i>Post meeting note: All above completed by 15 November 23.</i>	Closed	
11023.4	Committee to update anomalies and hyperlink errors and bring back to trustees at next trustees meeting on 18 April 24 in readiness for approval at the AGM.	RB/DG	April 24
11023.5	Committee to update Club Rule 23 (h) related to named committee and bring back to trustees at next trustees meeting on 18 April 24 in readiness for approval at the AGM.	RB/DG	April 24



Kendal Snowsports Club

Snowsports for all

Trustees Meeting Minutes

Item	Description	Action by	Date due
11023.6	See minute 260423.7b	Closed	
11023.7	An option for postal voting at our AGM's to be explored for future AGM's. This could be useful if attendance does not meet ' <i>the quorum for general meetings shall be the greater of 5% of the membership of the CIO or 25 members</i> '. See CIO Constitution 6.5.	RB	April 24
11023.8	Our planning permission will lapse if some preliminary work is not started soon. Further work is required to meet the planning restrictions and further advice to be sought from Britons.	RB	April 24
11023.9	A committee report was presented to trustees and discussed. No issued identified and the committee were thanks for their continued dedication and hard work to keep the club running smoothly.	Closed	
Any other business			
AOB11023	No AOB was brought to the attention of the trustees.	Closed	
Meeting closed at xx.xxpm			
Date of Next Meeting	Date of next meeting Wednesday 18th April 2024 at 7.30pm in the Alpine Suite at Kendal Snowsports Club. An agenda will be distributed 1 week prior to meeting. Any agenda items to the secretary in advance of this date.	All	